

Drivers Confirmation of Training - Road Sweeper

This Document summarizes all the main points that you should have now understood, following the completion of your training.

Please read all points carefully and tick to confirm that you fully understand the related procedures.

When completed, sign and date where indicated.

Driver: _____

Start Date: ____/____/____

CSCS No. _____

CSCS Exp: ____/____

Health and Safety

Spill kit use – min qty to be carried Sausages..... Pads..... How to deploy.....

P.P.E. as per RAMs – obtain from?.....

Companies Health and Safety Policy.

Product data sheets.

RAMs:

1. Risk assessments.
2. COSHH (Control of Substances Hazardous to Health) data sheets.
3. Method Statements.



Website:

www.spraytankerservicesltd.co.uk

Phone:

+ 44 (0)1902 798 005

Email:

info@spraytankerservicesltd.co.uk

Sign to confirm Companies Health and Safety Policy, Data Sheets, RAMS – read, understood, and will be adhered to.

Signed:..... Print:.....Date:.....

Use of the road Sweeper

1. Daily check of the lorry as per daily check sheet, procedure if fault found.
2. Spill kit present.
3. First Aid kit present and stocked.
4. Fire extinguisher present in good visible order and in date.
5. Setup computer system.
6. Banksman Activated How..... Override how.....
when.....
7. Stan Pipe location Map

Onsite Procedures

1. Safe ingress to site – Marked how?.....
2. Speed Limits – Approaching Site?.....On Site.....Alongside Works?.....
3. Work Lights – Beacon activation when?.....
4. Working Lights – When?.....
5. Parking Location – Where to park?.....
6. Where NOT to park?.....
7. P.P.E. as per RAMs.
8. Site arrival, talk to, signing in and briefings –
Who?.....



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1. Operation of road sweeper
2. Brush Selection
3. Water Jet Selection
4. Brush Speed Adjustment
5. Brush Pressure Adjustment
6. Tip Off and clean out.
7. Where to Tip off Where NOT to Tip off

Vehicle readiness for travel.

1. Clean lights
2. Clean rear bumper

Offsite Procedures

1. Belly brush Adjustment/ Replacement Who to ask for replacement
.....Obtained By.....
2. Curb Brush Adjustment/ Replacement Who to ask for a replacement
.....Obtained By.....
3. Sucker Box Adjustment
4. Water Filter to be cleaned when
5. Water jets How to Clean/Adjust
6. Standpipe use
7. Standpipe Sterilization
8. Water system blow out/purge.
9. Refuelling.
10. Sweeper exemptions.
11. Exemption from tachograph.



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- 12. Timesheet – To be filled out and handed in where?.....When?.....
- 13. Daily vehicle checklist – To be filled out when?.....Handed in when?.....
- 14. Defect book – To be filled out when?.....What next?.....

Tickets.

- 1. Hours Travel /time on site Example).....
- 2. Tip/waste who to contact if chargeable
- 3. Dated.
- 4. Addressed.
- 5. Signed – By who?.....Or?.....

Breakdown Procedures

- 1. Truck Failure.
- 2. Make safe as per RAMs.
- 3. Personal safety precautions as per RAMs.
- 4. Make contact – Who?.....
- 5. Equipment failure.
- 6. Make safe as per RAMs.
- 7. Surrounding environment as per RAMs.
- 8. Make contact – Who?.....
- 9. Accident procedure.



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- 10. Seek medical help – From who Emergency?.....
 - 11. Non-emergency?.....
 - 12. Obtain photographic evidence and as much details as possible
 - 13. Never admit it is your fault
 - 14. Make Contact
- Who?.....

ISO 9001 Quality Policy Statement

To arrive on site, on time and complete the job to the satisfaction of the customer, by obtaining a signed job ticket with correct measures.

I sign to acknowledge that I have ticked and understand all of the above points and will carry out my duties in accordance with the Quality Policy Statement.

Signed By Operator

Print.....

Date.....

Reviewed By:

Print.....

Signed

Date.....



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